

# 2023 FALL VENDOR FAIR

## SATURDAY, OCTOBER 21st FROM 9AM-2PM

### *Vendor Information and Application*

#### Event Mission

The Fall Vendor Fair is a celebration of local artisans & culture that fosters lasting relationships and strengthens community in a fun atmosphere, enjoyable to all ages. As cooler weather pushes some indoors, we want to bring the community out for this exhibit of local talent.

#### About the Fall Vendor Fair

We welcome your interest in the 2023 Fall Vendor Fair. Our goal is to provide an eclectic assortment of fine arts & crafts, with a focus on small, giftable items.

The Fall Vendor Fair will feature artisans, artists and non-profits – with an emphasis on “local” – as well as other community involvement. The Fair is a rain or shine event, and no admission is charged. The Fair is juried, we do limit the number of exhibitors in a given category (i.e. jewelry, home décor etc.)

There will be a maximum of MLM vendors and consultants, amounting to no more than 10% of the total number of vendors. The total maximum number of vendor spaces for this fair is 30, so sign up early!

With the timing of this event, many shoppers are looking to purchase small giftable items.

#### Location

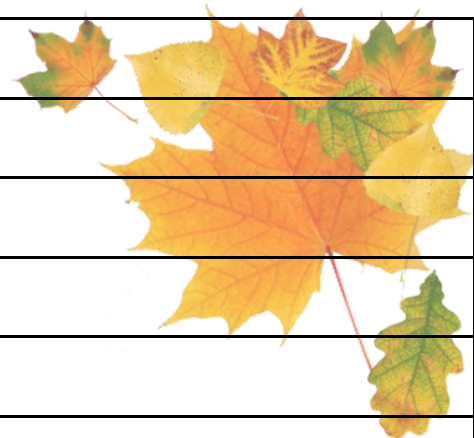
Vendors will be set up in the newly built portion of York High School, via the Auditorium entrance. Vendors will be given places indoors, in either the main lobby or multipurpose room. Vendors will have complimentary parking. The York High School is located at 1 Robert Stevens Drive York, ME 03909.

There is Wi-Fi at YHS, but please check with your service provider prior to arriving, as it can be inconsistent.

#### Set-Up, Breakdown & Expectations

- [ ] Booth set-up begins at 7am on Saturday, October 21st.
- [ ] Booth breakdown should commence no later than 2:30pm
- [ ] The Fair begins at 9am & ends at 2pm. Exhibitors are responsible for their own set-up and breakdown. Booths must remain open during the entire fair.
- [ ] Booths will be set up indoors, but, keep in mind, it will get cool due to doors opening constantly, and may be hot if you're near a heating system. Please plan for a variety of temperatures.
- [ ] Exhibitors may not bring pop up tents, umbrellas or hanging/ceiling structures of any sort.
- [ ] Spaces will be 10' wide x 8' deep or 9' wide x 9' deep, with at least 6 foot aisles and 1 foot between each vendor

**[X] By submitting an application, it is implied that a vendor understands and agrees to abide by all the above.**



Contact Name:		
Name of Business:		
Address:		
City/Town:	State:	Zip Code:
Telephone:	Cell Phone:	
Email:		



Description of booth and items to be sold/displayed.

Please email high quality photos to [ndarby@yorkmaine.org](mailto:ndarby@yorkmaine.org) for our files and promotional purposes  
Please do not send hard copy photos, as we need electronic photos for marketing purposes!



Please check all that apply: \*\*Keep in mind that spaces will be either 10 x 8 or 9x9  
 \$75 Vendor fee       I need electricity for my point of sale (not guaranteed)

Please mail your application with a short description, with photographs and/or links to your website to:

**York Parks & Recreation Department**  
 186 York Street York, ME 03909  
 OR  
 ndarby@yorkmaine.org

Once your application has been reviewed, York Parks and Recreation will reach out for payment via email or phone.  
**\*\*DO NOT SEND PAYMENT UNTIL ACCEPTED\*\* \*\***

**PLEASE NOTE: YOU ARE NOT GURANTEED A SPOT UNTIL YOUR APPLICATION AND PAYMENT HAVE BEEN ACCEPTED!\*\***

## Fall Vendor Fair Waiver, Release, and Indemnity

I understand and hereby agree to assume all of the risk which may be encountered with me or my staff's participation (hereby participant) in the Fall Vendor Fair. To the fullest extent allowed by Law, I hereby release, and hold harmless the Town of York its officials, agents and employees, Craft Fair sponsors, all staff and volunteers of this event from any and all responsibility and legal liability for any property or personal injury damages to the participant resulting from any claim arising from my participation in the Fall Vendor Fair I will indemnify, hold harmless, and defend them if any and all liability, actions, causes of actions, claims, expenses, and damages on account of any property or personal damages or injuries sustained by the participant which may arise out of and in connection with any activity or participation by the participant in the Fall Vendor Fair.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

