

# Program Evaluation

*We are constantly striving to make our programs the very best they can be. Often it is through your input that we learn new and better ways to insure quality programs. Please take this opportunity to fill out this evaluation form and add any additional comments and suggestions you may have.*

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Name of Program \_\_\_\_\_

What do you consider the strengths of the program? \_\_\_\_\_

\_\_\_\_\_

What do you consider the weaknesses of the program? \_\_\_\_\_

\_\_\_\_\_

What would you like to have seen more of? \_\_\_\_\_

\_\_\_\_\_

What would you like to have seen less of? \_\_\_\_\_

\_\_\_\_\_

**HOW DO YOU RATE THE FOLLOWING:**                      **EXCELLENT**                      **GOOD**                      **FAIR**                      **POOR**

- |   |                          |                          |                          |                          |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Facility   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Staff  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Knowledge of program   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Organization of program  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Level of instruction   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. How would you rate the Parks and Recreation Department's ability to recognize and meet the needs of the community? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. How would you rate the Parks and Recreation Department's efficiency in advertising our programs to the community?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Do you consider program costs to be appropriate?                      YES                       NO

Comments: \_\_\_\_\_

*The next few evaluation questions are written as statements, with which you may agree or disagree. On a 1 to 5 scale, (1 being strong disagreement and 5 being strong agreement), rate your reaction to the statement as it applies to your experience with the Parks and Recreation Department.*

- |   | <b>1</b>                 | <b>2</b>                 | <b>3</b>                 | <b>4</b>                 | <b>5</b>                 |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| The program was exactly what I expected. The descriptions in our advertising and initial explanation were accurate. | <input type="checkbox"/> |
| The goals of the program were clearly represented by the program directors.   | <input type="checkbox"/> |
| The office staff was helpful, courteous and knowledgeable.  | <input type="checkbox"/> |

Any additional comments:

***Thank you for taking the time to fill out this evaluation!***