

Robin Cogger

From: Joan Waldrop <joanwaldrop@gmail.com>
Sent: Wednesday, January 18, 2017 1:02 PM
To: Keirns, Tracy; Brian Ross; Greg Fyfe; Ed Claus; Nancy Stolberg; Robin Cogger; Diane Ross; Joan Waldrop
Subject: draft minutes of meeting 1/17/17 please advise of any corrections

MEETING:The first meeting of the Community Center Needs Assessment Committee convened at 6:00 pm at the York Senior Center.

MEMBERS PRESENT:: Tracy Keirns; Brian Ross; Diane Ross; Greg Fyfe; Ed Claus; Nancy Stolberg; Joan Waldrop; and Robin Cogger, Parks and Recreation Representative

ACTIVITY: At request of those present, a tour of the Senior Center was conducted and clearly indicated the need for additional space. The majority of the committee members were not familiar with the expansive services available.

CALL TO ORDER AT 6:15 pm

ELECTION OF OFFICERS:

Nomination of Tracy Keirns offered by Joan Waldrop based on her experience, skills and knowledge of project to be undertaken and ability to present results to community groups and stakeholders. Motion to nominate Brian Ross as Co-chair offered by Nancy Stolberg. Diane Ross was proffered as Vice Chair by Robin Cogger; Joan Waldrop volunteered to be Secretary. Nancy Stolberg motioned acceptance of the slate; Ed Claus seconded. Vote unanimous.

FUTURE MEETING SCHEDULE:

Committee members reviewed dates and individual schedules and settled on first and third Tuesdays at 6:00 pm at the Senior Center. Two potential meeting dates will be negotiated by Tracy with our proposed consultant Robert Barcelona PhD. In accordance with his preference for Wednesday and committee member availability, the two dates chosen are Wednesday February 8th and Wednesday February 22nd. There are several optional dates and a Saturday Morning if necessary. Dr. Barcelona will be asked to suggest material we can prepare in advance.

MISSION STATEMENT:

To design a Mission Statement, the discussion revolved around definition of a community center; preconceived notions; availability of current facilities; needs identified by other groups which preceded this committee to which members have access; results of survey completed by Parks and Recreation. Discussion resulted in the following statement approved by the Committee on motion by Nancy Stolberg and seconded by Brian Ross. Vote of the Committee was unanimous.

THE MISSION OF THE CCNA COMMITTEE IS TO DETERMINE THE NEED FOR A COMMUNITY CENTER IN YORK, MAINE.

INFORMATION REQUESTS FOR FUTURE MEETINGS:

- DATA from previous feasibility study
- completion of data from P&R survey
- population pyramids
- zip code population
- list of known shortages in program space
- list of other P& R facilities with community centers & senior centers
- school population by 10 year projections

HOMEWORK FOR COMMITTEE:

The Committee directed itself to consider Goals and share them within one week with Diane Ross, who will consolidate them and remove duplications. When completed, Diane will forward results to all members prior to next meeting.

MOTION TO ADJOURN; Offered by Brian Ross. seconded by Diane Ross
vote unanimous at 7:30pm

NEXT MEETING; February 7, 2017 at 6pm at Senior Center

Respectfully submitted,

Joan M. Waldrop, Secretary