

From: Joan Waldrop [mailto:joanwaldrop@gmail.com]
Sent: Sunday, February 26, 2017 6:08 AM
To: Keirns, Tracy <Tracy.Keirns@unh.edu>
Subject: minutes of CCNA meeting 2/22/17

Call to order 5:00 pm by Tracy Keirns, Co-Chairperson

Present: Tracy Keirns; Brian Ross; Diane Ross; Ed Claus; Greg Fyfe; Joan Waldrop. Nancy Stolberg, absent. Robin Cogger, representative of Parks and Recreation Department.

Guests: Janis Marshall-Colby and Emily Cambary.

Minutes of February 8, 2017 meeting approved with one abstention by Joan Waldrop who was not present at said meeting.

Review of Goals and Objectives drafted at previous meetings in preparation for tonight's meeting with Consultant, Bob Barcelona. Motion by Ed Claus, seconded by Brian Ross to accept Goals and Objectives, version 2, as presented. Vote unanimous. (attached)

Reviewed demographic information presented on request of committee by Robin Cogger. (attached). Total Population by zip code as of October 2016 is 7320. School population shows a decrease of 122 since 2012-2013 school year. Information regarding population projections from the comprehensive plan was distributed and is attached to this document. Greg Fyfe agreed to provide results of demographic survey by United Methodist Church,

Community Center Survey results distributed at previous meeting was discussed. Survey sent to 1,200 households randomly selected based on voter registration roles. The response rate was 26%. Results attached to minutes.

Discussion revolved around need for more information and possible second survey. A decision was made to discuss with Consultant.

It was noted by Co-Chairperson, Tracy Keirns, that two vacancies exist on this Committee. Two names have been proffered and will be evaluated for possible inclusion.

It was noted that these meetings are Public and minutes and information needs to be posted. Robin Cogger will research the methods by communicating with Town Officers.

Board of Selectmen has requested an update on actions of Committee to date.

Tracy Keirns and Brian Ross, Co-Chairs will provide at scheduled Town Board Meeting March 13, 2017.

Discussion regarding Senior Center(YSC). YSC has been in existence 36 years having been started by York Hospital. It has been located in current building for 34 years.

Meeting adjourned at 6:00 pm.

(30)

Call to order by Tracy Keirns, Co-Chair at 6:00 pm.

Present: Tracy Keirns and Brian Ross, Co-Chairs; Diane Ross, Greg Fyfe; Nancy Stolberg; Joan Waldrop; Ed Claus. Robin Cogger, representative of Parks and Recreation. Bob Barcelona, Consultant.

Guests: Janis Marshall-Colby; Emily Cambary

Questions presented to Consultant by Committee:

1. Do we need and additional survey?

2. How do we identify need and desire of community for a Center?
3. Should a proposed Center be built or opened all at once or in phases"
4. What does future look like for Recreation?

Consultant replied that we must first identify need. The rest will follow.

Discussion revolved around how need is met currently.

Robin Cogger described the mutually beneficial relationship with local school facilities. This makes for maximum usage of facilities. Limits Recreation Department scheduling times when school not in session or facilities not in use for school functions. Some programs are offered at Kittery Community Center.

Indoor programs are dependent on mutual cooperation. Outdoor programs are handled mostly at Bog Field. Robin will provide a schedule of usage for Consultant.

In addition, offerings by private facilities will be included in information provided. It is important that plans, when developed, should not compete with private, for profit facilities that economically support the community. It is important to collaborate with businesses.

Bob Barcelona described the process:

- conduct a trend analysis
- collect background information
- do a market analysis
- review and or visit existing properties
- analyze demographic trends
- review comprehensive plan
- review previous surveys
- review existing schedule of facilities
- benchmark with other communities

- solicit community input through focus groups in May 2017 and a community-wide meeting in June 2017
- develop a script for committee so we are speaking with one voice
- send postcard to households notifying them of survey on line in April 2017
- provide paper copy of survey for those who choose that method
- Robin and Consultant will work together to solidify dates and locations

Meeting adjourned at 8:00pm.

Next meeting is scheduled for March 7, 2017 at 6:00 pm at York Senior Center.

Respectfully submitted,

Joan M Waldrop, Secretary

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