

**COMMUNITY CENTER BUILDING COMMITTEE  
MEETING AGENDA**

**6:00 PM THURSDAY, DECEMBER 4, 2025**

**GRANT HOUSE**

- **Call to Order**
- **Public Comments**
- **Approval of Minutes of November 20, 2025**
- **Selectboard Update Presentation**
- **Friends of the York Community Center**
- **Timeline Update**
- **Other Items**
- **Action Items and Next Meeting Date**

**COMMUNITY CENTER BUILDING COMMITTEE**  
**MEETING MINUTES**

**6:00 PM THURSDAY, DECEMBER 4, 2025**

**GRANT HOUSE**

**6:00 PM – Regular Community Center Building Committee**

Present: Greg Fyfe, Adam Gould, Bill Olsen, Richard Raimondi, Gregory Schwab, Brianna Scott, Peter Murray (ex-officio) and Jacqueline Crafts (alternate)

Absent: David Cohen and Robert Palmer (ex officio)

Others Present: Paul Salacain

**Call to Order**

Chair Olsen called the meeting to order at 6:00 pm.

**1) Public Comments**

Murray reported that there were five public comments posted to the website.

- A. On December 3, Rhonda DiCarlo wrote that since the fall of 2022 she has been the Shake It Up instructor at the Center for Active Living (CAL). Initially she had on average 10-12 participants and held the sessions in the CAL Activity Room. However, the interest in the class grew to the point where the CAL facility was too small and an offsite space was sought. Currently, she has on average between 16-25 senior citizens involved in the class which is held in the second-floor hall at the York Beach Fire Station. Moving the class offsite has resulted in several drawbacks: the inability of the participants to socialize with others before or after the class; timing/scheduling issues with other CAL onsite activities; the Fire Station hall being on the second floor deters some potential participants; the hall not being available during the months of July and August; and the lack of mirrors in the hall impedes the ability to lead the class. DiCarlo stressed the need for having a community center to offer classes to citizens to improve their cognitive and physical abilities and to aid in socialization;
- B. On December 1, Jonna Dijkstra posted that she has been instructing strength and balance classes at CAL for the past six years with

minimal resources. She urged that the community center have a fitness space equipped with 1-to-8-pound dumbbells, steps, yoga mats, adequate storage for all exercise equipment, plenty of wall space for activities, and sturdy folding chairs;

- C. On December 1, Holly Schaefer wrote that as a resident, mother and school district employee she fully supports a community center as it would be a huge benefit to York, especially for children and families. She and her children definitely want a pool in the facility and after-school programming;
- D. On November 25, Dan Kuzmitski posted that York is in dire need of a community center. As a member of the York Little League Board, he has experienced frustration and disappointment at the lack of indoor offseason training space. The Board members have spent many hours reaching out to local facilities in the Seacoast area for indoor training space; however, there simply isn't enough spaces available for the demand; and
- E. On November 24, Deborah Meyers wrote the proposed community center is just what is needed for all York residents. As a CAL member she said that the project the center would provide larger rooms for meetings and events, such as the CAL fairs.

2) **Approval of the November 20<sup>th</sup> Committee Meeting Minutes**

Raimondi moved that the minutes from the November 20<sup>th</sup> meeting of the Community Center Building Committee (CCBC) be accepted as amended; Fyfe seconded, and the motion passed without objection: Vote: 7-0.

3) **Selectboard Update**

Olsen entertained comments from the committee in regard to the updated presentation. Discussion was as follows:

- A. Crafts noted that several changes were made to the PowerPoint since the last meeting:
  - i. An updated pool design from Bargmann Hendrie and Archetype, Inc. (BH&A) was substituted for the older version;
  - ii. Dates for the charrettes were added to the appropriate slide;
  - iii. Substituted a quote from a CAL member for another one; and
  - iv. Broke the "Next Steps" section into Quarter 1 and Quarter 2, 2026; and

- B. Olsen invited all CCBC members, if able, to attend the update presentation at the Monday, December 8 Selectboard Meeting which will be held at the York Public Library at 7 pm.

4) **Friends of the York Community Center**

Olsen reported that he has reserved the name “Friends of the York Community Center” (FYCC) with the state of Maine. He stated that the other requirements to obtain a 501(3)(c) designation for the group are a \$175 fee, names of three officers, five unrelated board members, and the creation of by-laws for the group. He said that the non-profit paperwork would be submitted early in January 2026. He also said that is important to get members for FYCC from outside of the CCBC and to raise the funds needed to hire a capital campaign director and to conduct the feasibility study. Olsen stated his belief that the FYCC should focus their efforts on raising any needed funds over \$18,000,000.

Discussion concerning the FYCC included the following:

- A. Murray said that the list of those people who have stated their interest could be a starting point for developing the FYCC board;
- B. Raimondi stated that the people should be polled for an interest in FYCC membership;
- C. Fyfe stated that they could be asked about connections to potential donors;
- D. Raimondi noted that Wright had mentioned that smaller donors or groups of donors are a good source for operational costs;
- E. Murray mentioned that one of the first steps needs to be getting Selectboard approval for the FYCC to be able to solicit and accept funds for the project;
- F. Crafts said that the CCBC needs to set specific goals for the FYCC to accomplish and that each CCBC needs to have a conversation with one or two potential FYCC members;
- G. Murray urged that the CCBC set a meeting early in 2026 to have a FYCC interest meeting. After the FYCC interest meeting was set for Thursday, January 22 at 6 pm at the Grant House;
- H. Fyfe stated that a media blitz, starting with the Selectboard update meeting should be conducted;
- I. Gould said that the tasks for the FYCC should be developed and be separate from the duties of CCBC members;

- J. Schwab stated that it is important to have at least one CCBC member to sit on the FYCC board as a liaison between both entities;
- K. Scott said that the Communication subcommittee could work on a draft of goals and duties for the FYCC and bring it to the next CCBC meeting;
- L. Schwab volunteered to give the dates for the meeting to Diana Janetos;
- M. Olsen and Murray both had sets of by-laws from other organizations which can be used as a template for developing the FYCC by-laws; and
- N. Scott volunteered to be a founding member of the FYCC on the non-profit application.

**5) Timeline Update**

Members discussed adjustments to the CCBC timeline for the beginning of 2026. The discussion on the timeline updates included the following:

- A. Due to the first Thursday falling on New Year's Day, the CCBC selected January 8 and 22 as its regularly scheduled meetings for the month;
- B. Olsen stated that at the Selectboard meeting he would discuss the January 22<sup>nd</sup> FYCC kickoff meeting and mention the February 28 and March 5 dates for the charrettes; and
- C. Scott mentioned the school's February break schedule would coincide with the third week of the month; whereupon the members decided to have schedule February 12 and 26 as the CCBC regularly scheduled meeting for the month.

**6) Other Items**

Olsen asked if the CCBC members had any other items to discuss.

- A. Murray reported that he would discuss with BH&A the need for at least one unisex restroom in the added buildings to support activities at the ball field;
- B. Murray recapped the events of the School Committee meeting held on Wednesday, December 3. He stated that a reorganization plan has not been selected as of yet and that the design representatives said that some facilities may not be available for repurposing by the town until 2029;
- C. Gould reported that the School Committee believes that it will save \$70 million over the lifetime of the reorganization bond; and

D. Raimondi moved that the Communication Subcommittee be allowed to develop and submit an updated to the CCBC webpage. Fyfe seconded the motion and it passed without objection: Vote: 7-0.

7) **Action Items and Next Meeting Date**

A. The main action items are as follows:

- i. Olsen to work on the non-profit incorporation paperwork for the FYCC;
- ii. Olsen and Murray to acquire copies of the other organization's by-laws to assist in development of FYCC by-laws;
- iii. The Communication Subcommittee to work on drafting goals and duties of FYCC board members and to develop and post and update for the CCBC webpage;
- iv. Schwab to supply the appropriate town personnel with the January and February CCBC meeting dates; and
- v. Murray to work with BH&A on site plan changes and getting the updated designs for the Selectboard presentation.

B. The next regularly scheduled meeting will be Thursday, January 8 at 6 pm at the Grant House.

**Adjourn**

Raimondi moved that meeting be adjourned; Fyfe seconded, and the motion passed without objection: Vote: 7-0.

At 6:42 pm Chair Bill Olsen adjourned the meeting.

Respectfully submitted,  
Gregory Schwab  
Secretary