

JOINT MEETING
Parks and Recreation Board [PRB]
&
Community Center Needs Assessment Committee [CCNAC]
January 12, 2017
Grant House Conference Room

Called to order at 6:05 pm

Introductory remarks by Mike Sullivan (acting Chair)

Participants introduced themselves with a brief commentary about their interest or expertise concerning Community Center Needs:

Parks and Recreation Department: Michael Sullivan – Director
Robin Cogger – Assistant Director, Janice Marshall Senior Center
Program Coordinator.

PRB Members: Brenda Knapp, Michael Modern, Nancy Stolberg (PRB rep to the CCNAC)[absent: Ron McAllister (chair), and Denney Sayward]

CCNAC members: Diane Ross, Brian Ross, Joan Waldron, Ed Claus, Greg Fyfe, Tracy Kierns.

Carolynn Anderson, Senior Center Advisory Board /Citizen observer
Andrew Rodriguez, Citizen /Student observer.

Mike Sullivan spoke to the “Charge” from the Select Board. The committee is to complete a thorough assessment of the “wants” of the citizens of York and how these might be served by a community center. At the completion of the process we will present a well-done and complete report to the Select Board about the “Wants” of the Citizens of York. There is some funding available to the Committee from the Enterprise Funds of the PRB and the Senior Center. The Parks and Recreation Department is available to assist the committee with its work. Robin Cogger will be the liaison to the CCNAC.

There was discussion of the Scope of the Work, Timeframe for completion and (possible) deadlines. These issues will be formally addressed as the CCNAC begins formal meetings.

Nancy Stolberg spoke about her early surveys concerning Community Centers in other towns. [Kittery, ME; Exeter NH; Moultonborough NH and others. Nancy also contacted companies that conduct needs assessment(s) for communities and received widely varying and quite costly estimates for such work. Exeter and Moultonborough reported that they used the services of the University of New Hampshire Recreation Department to conduct their surveys and were extremely satisfied with the result. The UNH program is a not for profit program conducted as an educational project for its Graduate Program. The cost is very reasonable in comparison to private companies. There was general agreement that the UNH program is very positive and should be pursued, depending ultimately on the up coming CCNAC meetings,
“It’s a good fit, a good fee and a tremendous service”

Bob Barcelona is the director of this program. Robin Cogger has been in contact with him at a Parks and Recreation Conference. Mike Sullivan has had a productive telephone conversation with him. Tracy Kierns knows him in her professional capacity at UNH and will reach out to him in the coming weeks. Formal contact will be made after the initial meeting of the CCNAC.

At 7:15 Robin Cogger left for important family obligation.

Shortly thereafter the group broke for a work session to establish the date, time and location of the next CCNAC meeting:

-January 17th- ; 6:00pm at the Senior Center.

Janice and Robin will arrange for the facility to be open, although access is still currently available via the Police Station.

Committee Officers will be chosen at this meeting.

The current plan is to meet every two weeks on Tuesday at 6:00 pm at the Senior Center. Next meeting will be January 31st.

An Inventory of Current Community Resources, Fields, Facilities and Programs as well as the Senior Center will be shared with CCNAC. Coming from Erin of the Parks and Recreation Department.

Mike Sullivan distributed the (initial) data analysis of the most recently conducted town survey. He cautioned that this is just out and that he and Robin have concerns about errors in the data and the way it is presented. We should be very cautious about making any decisions based on this information until he and Robin have reviewed it more thoroughly.

Adjourned at 8:05

Next PRB meeting February 8, Grant House 6:00pm

Michael G. Modern
Secretary